

**Democratic Services**

Civic Hall  
Leeds LS1 1UR

Contact: Ian Walton  
Tel: (0113) 2474350  
Fax: (0113) 3951599  
Email: [ian.walton@leeds.gov.uk](mailto:ian.walton@leeds.gov.uk)  
Our Ref: A61/ISW  
Your Ref:  
4<sup>th</sup> December 2009

To Members of the Executive Board

Dear Councillor

**EXECUTIVE BOARD – 9<sup>th</sup> December 2009 – Late Item**

Please find attached to this letter a copy of a report relating to a Key Decision which has been taken under the Special Urgency Provisions of the Constitution. The Chair has admitted the report to the agenda for next week's Board meeting as a late item for the reason given at the beginning of the report. I would be grateful if you could include the report with your papers for next week's Board meeting.

With regard to item 20 on the agenda, the deputation spokesperson has contacted this office as to the accuracy of the verbatim report of his speech. Attached to this letter is a copy of the verbatim with track changes relating to the two specific points raised by the spokesperson. Please replace the version circulated with the agenda with the version attached to this letter.

Yours sincerely

Ian Walton  
Principal Governance Officer